LICKING AREA COMPUTER ASSOCIATION
LACA Tech Meeting
December 5, 2001 at 8:30am.

Call to order and roll call: Meeting was called to order and the following were present: Kristine Micheal (GR), Michele Berry(HE), Jesse Lyon(JV), Beth Spieth(LA), Dave Calloway(LC), Lesa McGarity(LH), Keith Rainey(NE), Lisa Smith (NR), Dixie Reader/Theo Snell (SW), Randy McFerren (TV), Kevin Snyder(WM), Shawn Wharton(JO), Larry Smith(NF), Sandy Mercer(LACA). Others attending included Barry Haley, Jill Merry, Steve Hoar, Jon Bowers, Eric Thompson, Joey Alexander, and Lonny Claypool.

Approval of the minutes of the October 10, 2001 meeting.
02-008   Moved by Dave Calloway and seconded by Beth Spieth. Vote of approval.

Sandy Mercer announced staff changes that include the hiring of Chad Carson for the new Technical Director position. Eric Thompson the new IVDL Technical Coordinator was introduced. Eric provided an update on IVDL. The announcement was also made that Drew Riter is no longer with LACA.

The OneNet application now available on the SchoolNet website was discussed in detail. Sandy Mercer stressed the importance of flowing the funding directly to the DASite (LACA - question 12) for inclusion in the LACA Network pool. SchoolNet has announced that there will be ESC funding this year. LACA offered assistance to any school on filing the ONEnet application.

02-009   The E-Rate update included the presentation of the "Standard" blocked category listing. After detailed discussion, it was moved by Michele Barry and seconded by Randy McFerren to remove the standard group and move responsibility to the local district for selecting blocked sites in addition to the CIPA group. The current standard group will remain until all districts file an Internet Filtering Request Form. A vote of approval was taken. Sandy Mercer recommended for each Tech Coordinator to discuss/explain this motion to their Superintendent. A modified Internet Filter Policy, Form and Websense category listing will be e-mailed out to the Filter Committee and to LACATech reflecting the changes with anticipated Governing Board approval in March. Districts are to send comments on the policy and form to Sandy. Discussion of completing the form followed.

The E-Rate update also
included the announcement that LACA has received funding commitments in Year 4 of $382,504.26. This is greater than just the cost of the Internet circuits. An update will be sent out as soon as the Funding Commitment letter is received from the SLD. Discussion then followed on LACA's 470 bid and filing on behalf of the districts. Network Priorities for 2002-2003 was presented. After discussion it was moved
02-010   by Shawn Wharton and seconded by Beth Spieth to approve the Network Priorities for 2002-2003 with the phase upgrades listed in the following priority order:
   Building router/ATM upgrades
   Core router/ATM upgrades
   Existing video equipment maintenance
   Student e-mail services/server
   MCU
   Router upgrades for video over IP
   New Video equipment
   Web server
   Voice over IP / Voice over broadband
   VPN's (non-erate)

  Internet caching and content acceleration (non-erate)
  E-mail filtering (non erate)
A vote of approval was taken. Sandy also stated that LACA will be
seeking fiber bids for district/building connectivity. Districts
interested are to forward potential providers to LACA as soon as
possible. Packets from the E-Rate workshop were distributed. Sandy
Mercer reminded all districts the 2002-2003 E-Rate Authorization forms
are due to LACA by Dec 21. Another E-Rate meeting will be scheduled
prior to Jan. 17th for district final review and approval of LACA's
Year 5 Form 471.

Randy McFerren brought up the issue within CIPA of monitoring Internet
usage, either by direct supervision or electronic logs/reporting.
Sandy Mercer stated she would contact legal counsel for the MCOECN and
Holland & Knight (DASite E-Rate legal counsel) for opinions on this
issue and will forward to the LACATech group as soon as received.
Discussion will continue at the next LACATech meeting.

The SchoolNet update included the E-Rate workshop at MVESC on Dec 6,
Technology planning meetings, the next LC Tech Coordinator's meeting,
and new ElementK district accounts.

ATPOS
Shawn Wharton reported on the ATPSOS (Assoc. of Technology
Professionals Serving Ohio Schools) meeting he attended.
He gave an overview of the organization including the need for
Technology Coordinators to be recognized and have input at the state
level on K-12 technology issues. Shawn and Larry Smith will be
representing the Technology Coordinators for this area of the state
currently divided by DASite. Current membership dues is $36 with more
information coming out soon.

CiscoWorks
Joey Alexander provided a brief update
on CiscoWorks, the network management software. More updates as the
product is implemented.

Security Committee
The need to identify a Security Committee and
begin work from the last meeting was presented. Theo Snell, Larry
Smith, Keith Rainey, Dave Calloway, Jesse Lyon and Kevin Snyder
volunteered to serve on the committee. Committee members are to bring
copies of policies (NEOLA and otherwise) that would pertain to LACA
services to the first committee meeting.

Web Server Policy
Sandy distributed a copy of
LACA's Web Server Policy and asked each district to send to LACA the
district expectations on this area of LACA's service offerings. This
information will be used to review the current policy and also to
develop the service level agreements under LACA's CIP.

Network Equipment Inventory
LACA will be sending out network equipment inventory records for
districts to verify in the near future.

MicroSoft licensing
MicroSoft licensing changes that were presented to the group in a
special presentation in October was discussed. No additional
information was requested by the districts at this time.

Unfinished business included no interest by the districts for LACA
to preform a review of anti-virus software, the distribution of

additional certificates of attendance from previous presentations and the interest by the schools for LACA to continue the internal LACATech website. A discussion on handling and reporting viruses followed.

New business included the announcement that ODE will be sending out a survey to the districts on the quality of service offerings by the DASites. The Technology Coordinators were encouraged to participate. New business also included a concern by Jesse Lyon on not being able to contact LACA after hours to leave voice-mail messages. LACA will address this issue.

02-011   Adjournment at 11:10 a.m.
          Moved by Shawn Wharton and seconded by Michele Berry.

          * Schedule the next LACA Tech Meeting - February 13, 2002, at 8:30 a.m.